

Bylaws of the Plainville Wind Ensemble

EIN: 76-0849180

Accepted 12/06/06

1. The Plainville Wind Ensemble will be a non-profit, all volunteer, adult instrumental program of the Town of Plainville's Recreation Department.
2. No person in the Plainville Wind Ensemble will be discriminated due to sex, creed or race.
3. Participants will pay a yearly, established fee to the Town of Plainville to be a member in the Plainville Wind Ensemble, an adult program of the Recreation department.
4. The Ensemble's program year is from January to December.
5. Periodic meetings shall be held the first Tuesday of each month unless another date is agreed upon.
6. The Board of Directors will be an all volunteer group. The president, vice-president, secretary, treasurer, and general manager will be elected annually at the January meeting. Newly elected officers shall assume the duties of their respective offices at the February meeting. Directors may succeed themselves in the same office.
7. The musical director is a voting member of the board.
8. Decisions shall be made by a two-thirds majority of the members of the board.
9. Purchase of music and incidentals required for the functioning of the Ensemble will be approved by the board and ordered by the approved person.
10. The treasurer will report on the financial status of the Ensemble at each board meeting.
11. The treasurer will maintain an account with Farmington Savings Bank. Funds deposited in said bank account shall be withdrawn by checks signed by the treasurer or general manager.
12. The general manager will report monthly to the director of the Town of Plainville Recreation Department.
13. Equipment, instruments and music purchased through funds of the Plainville Wind Ensemble is owned solely by the Ensemble.
14. In the event of dissolution of the ensemble, all music and instruments property of the ensemble will be donated to the music department of the Plainville High School. The sound system, remaining funds and other incidentals of the Ensemble will become property of the Recreation Department of the Town of Plainville.
15. The Plainville Wind Ensemble will encourage and promote instrumental music by auditioning and approving no more than two high school age students to participate in the concert season. The student must commit to the rehearsal and concert schedule. The participant's membership will be reviewed annually.
16. The membership of the Plainville Wind Ensemble will not tolerate any form of harassment, bullying, physical altercations, or discrimination towards race, creed, or lifestyle within the membership or at participants of any Ensemble activity.
17. Any act of discrimination or harassment which occurs during an ensemble function or rehearsal or while on town property shall be reported to the director of the Recreation Department.

18. If disciplinary actions are required:

- A. The complaint is to be brought to the attention of the president or general manager of the ensemble.
- B. The person involved will receive a verbal warning.
- C. If the person refuses to meet with the designated board member to discuss the event, a registered letter will be written and sent by registered mail.
- D. If the action is not resolved, the person will be removed from the membership.

19. It shall be the duty of the president to preside at meetings, appoint a parliamentarian, appoint committees, and oversee the ensemble's activities.

20. The vice president or general manager shall assume the duties of the president when the president is absent or temporarily unable to carry out his/her duties.

21. The secretary shall keep a record of the ensemble's activities and report on previous meetings.

22. The musical director shall conduct a minimum of three concerts per year.

23. An annual review of the musical director shall be discussed at the January meeting.

km12/06

Bylaws of the Plainville Wind Ensemble

EIN: 76-0849180

Accepted 12/06/06

Amended 4/16/2007 as per Required Provision(s) under IRC Section 501 (c) (3)

The organization is organized exclusively for charitable, religious, educational, and/or scientific purposes under Internal Revenue Code section 501 (c) (3) or corresponding section of any future federal tax code.

No part of the organization's assets will inure to the benefit of any private individual. No substantial part of the activities may include carrying on propaganda or otherwise attempting to influence legislation (except as provided for in subsection 501 (h)), or participating in or intervening in (including the publishing or distribution of statements) any political campaign on behalf of (or in opposition to) any candidate for public office. The purposes may include the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue code, or corresponding section of any future federal tax code.

Upon the dissolution of this organization, assets will be distributed for one or more exempt purposes within the meaning of Internal Revenue Code section 501 (c) (3), or corresponding section of any future federal tax code, or will be distributed to the federal government, or to a state or local government for a public purpose.

Changes and Additions to Bylaws  
Plainville Wind Ensemble  
July 10, 2007

1. The Board of Directors of the Plainville Wind Ensemble consists of nine members. Seven members of the board are elected each year by the band. A Music Director and an Executive Director are appointed by the Board as voting members, increasing the total number of Directors to nine.
2. The election of the Board of Directors is held annually in January at a meeting of the Ensemble. Seven or more candidates are nominated by the previous Board prior to the meeting. Additional nominations, if any, are accepted by the Ensemble at the meeting. It is not required that a Board member be a playing member of the Ensemble.
3. The newly elected Board assumes its duties at the first meeting in February. Their first action is the appointment or confirmation of the appointment of the Music Director and the Executive Director.
4. The Officers of the Ensemble (President, Vice President, Secretary, and Treasurer) are appointed by the full Board at the first meeting in February. The Officers are selected from the members of the Board.
5. Five members constitute a quorum of the Board of Directors.
6. Changes and/or additions to these Bylaws are approved by the Board of Directors.

Note: These Bylaws supercede or replace previous bylaws 6, 7, and 8.

Km/07

Bylaws of the Plainville wind Ensemble

EIN: 76-0849180

Accepted 12/06/06

Amended January 5, 2016 as per Required Provision(s) under IRC Section 501 (c) (3)

1. The Board of Directors of Plainville Wind Ensemble consists of nine members. Seven members of the board are elected each year by the band. A Music Director and an Executive Director are appointed by the Board as voting members, increasing the total numbers of Directors to nine.
2. The Election of Board of Directors is held annually in May at a meeting of the Ensemble. Seven or more candidates are nominated by the previous Board prior to the meeting. Additional nominations, if any, are accepted by the Ensemble at the meeting. It is not required that a Board Member be a playing member of the ensemble.
3. The newly elected Board assumes its duties at the first meeting in June. Their first action is the appointment of the Music Director and the Executive Director.
4. The Officers of the Ensemble (President, Vice President, Secretary, and Treasurer) are appointed by the full Board in June. The Officers are selected from the members of the Board.
5. Five members constitute a quorum of the Board of Directors.
6. Changes and/or additions to these bylaws are approved by the Board of Directors.

Note: These bylaws supersede or replace previous Bylaws dated July 10, 2007